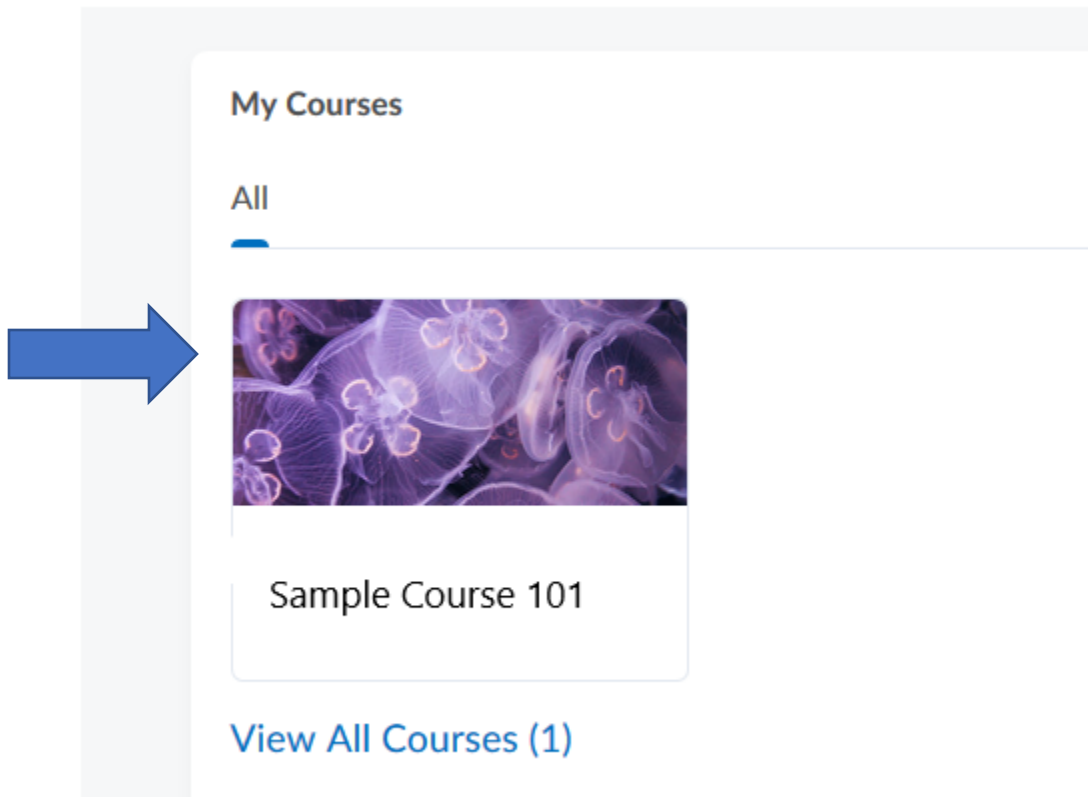



Step 1.

Log-in to D2L and select your course



The screenshot shows a user interface for 'My Courses'. At the top, the text 'My Courses' is displayed. Below it, the word 'All' is shown with a small blue underline. A horizontal line separates this from the course list. A blue arrow points to a course card titled 'Sample Course 101'. The card features a purple and orange jellyfish image. Below the card, the text 'View All Courses (1)' is visible in blue.

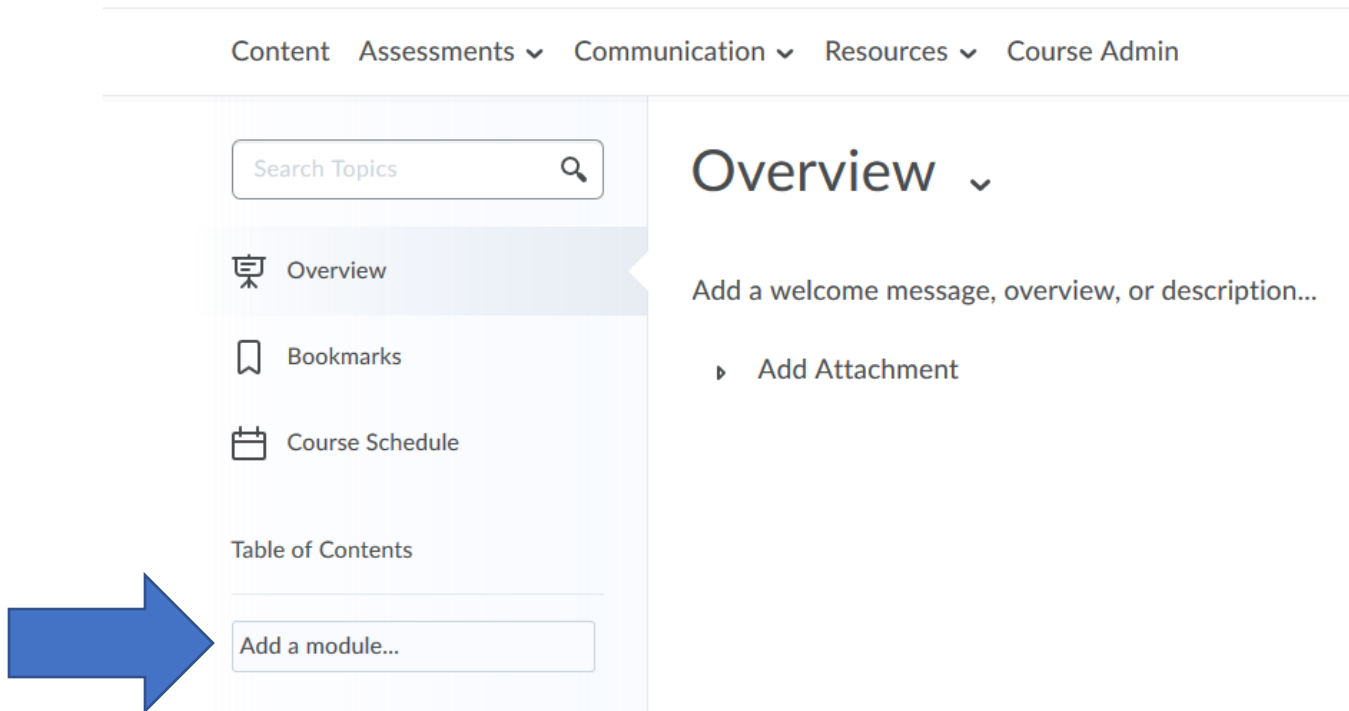
Step 2. Select Content

 [Content](#) [Assessments](#) [Communication](#) [Resources](#) [Course Admin](#)

Announcements [▼](#)

There are no announcements to display. [Create an announcement.](#)

Step 3. Select Add Module. Name the Module “Inclusive Access”



The screenshot displays a course management interface. At the top, there is a navigation bar with the following items: Content, Assessments (with a dropdown arrow), Communication (with a dropdown arrow), Resources (with a dropdown arrow), and Course Admin. Below this is a sidebar on the left containing a search box labeled 'Search Topics' with a magnifying glass icon. Underneath the search box are four menu items: 'Overview' (with a document icon), 'Bookmarks' (with a bookmark icon), 'Course Schedule' (with a calendar icon), and 'Table of Contents'. Below these items is a button labeled 'Add a module...'. A large blue arrow points from the left towards this button. To the right of the sidebar, the main content area is titled 'Overview' with a dropdown arrow. Below the title, there is a text prompt: 'Add a welcome message, overview, or description...'. Underneath this prompt is a button labeled 'Add Attachment' with a right-pointing arrow.

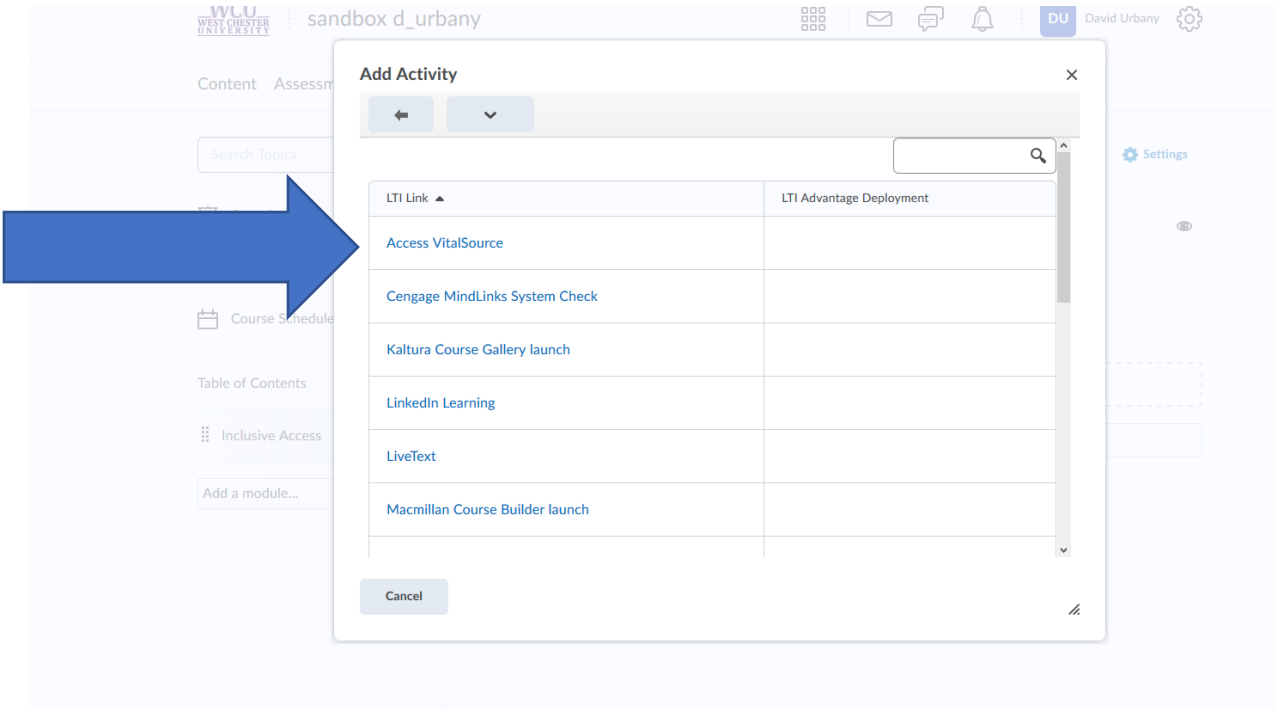
Step 4. Select Existing Activities

The screenshot displays the 'Inclusive Access' interface. On the left is a sidebar with a search bar labeled 'Search Topics' and a list of navigation options: 'Overview', 'Bookmarks', 'Course Schedule', 'Table of Contents', and 'Inclusive Access' (which is currently selected). Below the sidebar is an 'Add a module...' button. The main content area is titled 'Inclusive Access' and includes a 'Print' icon and a 'Settings' icon. It contains several input fields: 'Add dates and restrictions...', 'Add a description...', and 'Add a sub-module...'. A large blue arrow points to the 'Existing Activities' button, which is located between the 'Add a description...' field and the 'Bulk Edit' button. Below these buttons is a dashed box with the text 'Drag and drop files here to create and update topics'.

Step 5. Select External Learning Tools

The screenshot displays a course management interface. On the left is a sidebar with a search bar labeled 'Search Topics' and navigation links for 'Overview', 'Bookmarks', 'Course Schedule', and 'Table of Contents'. The 'Inclusive Access' section is highlighted in the sidebar, with a sub-section 'Add a module...' below it. The main content area is titled 'Inclusive Access' and includes options to 'Add dates and restrictions...', 'Add a description...', and buttons for 'Upload / Create', 'Existing Activities', and 'Bulk Edit'. A dropdown menu is open under 'Existing Activities', listing various activity types: 'Add Kaltura Media', 'Assignments', 'Chat', 'Checklist', 'Discussions', 'External Learning Tools', 'OneDrive', 'Quizzes', and 'CAGE'. A large blue arrow points from the left towards the 'External Learning Tools' option in the dropdown menu.

Step 6. Select Access VitalSource



The screenshot shows a user interface for adding an activity. The background is a light blue sidebar with navigation options: Content, Assessment, Search Topics, Course Schedule, Table of Contents, Inclusive Access, and Add a module... The main area is titled 'Add Activity' and contains a table with two columns: 'LTI Link' and 'LTI Advantage Deployment'. The table lists several options, with 'Access VitalSource' highlighted. A blue arrow points to this option. At the bottom of the dialog is a 'Cancel' button.

LTI Link	LTI Advantage Deployment
Access VitalSource	
Cengage MindLinks System Check	
Kaltura Course Gallery launch	
LinkedIn Learning	
LiveText	
Macmillan Course Builder launch	

Step 7. The Access VitalSource link is now available for you and your students. *Please note after initially placing the link, it may take up to 4 hours to sync your course information. You may not see the digital textbook materials right away*

The screenshot shows a course management interface with a top navigation bar containing 'Content', 'Assessments', 'Communication', 'Resources', and 'Course Admin'. On the left is a sidebar with a 'Search Topics' field and menu items: 'Overview', 'Bookmarks', 'Course Schedule', 'Table of Contents', and 'Inclusive Access' (which has a '1' badge). Below the sidebar is an 'Add a module...' input field. The main content area is titled 'Inclusive Access' and includes options to 'Add dates and restrictions...', 'Add a description...', and buttons for 'Upload / Create', 'Existing Activities', and 'Bulk Edit'. A blue arrow points from the 'Table of Contents' menu item to the 'Access VitalSource' link, which is labeled as an 'External Learning Tool'. Below this link is an 'Add a sub-module...' input field.